

## Hoffman Corporation's Innovative Safety Program Designed for an Owner Controlled Insurance Program



Brian Clarke, CSP, Corporate Safety Director for Hoffman Corporation received the 2003 Gary E. Bird Horizon Award for his design and implementation of a safety program for an owner controlled insurance program that greatly reduced Occupational Safety and Health Administration (OSHA) incident rates and workers compensation costs.

The winning safety program was utilized in conjunction with an Owner Controlled Insurance Program (OCIP) at the Portland International Airport completed for the Port of Portland. The project consisted of three phases. [Phase one](#) of the project encompassed the building of a glass and steel canopy between the parking facility and the airport terminal. The first part of the expansion of the terminal itself comprised [Phase two](#) of the project. The [third and final phase](#) of the project included addition work on the expansion of the terminal as well as the demolition of an old FAA Control Tower.

After a determination was made that the OSHA recordable rate was higher than the target rate, a new safety program for the OCIP was developed that incorporated several key elements and phased in over the course of the project.

Site safety scoring using [safety evaluations](#) were implemented for all locations. Additionally, a completed daily [pre-task plan](#) was required for all employees. In the event of an accident, the supervisor of the injured worker had to complete an [indirect cost sheet](#) to demonstrate what additional expenses the project incurred due to the injury. Finally, all “near miss” incidents as well as recordable accidents were reviewed to determine what conditions or behaviors contributed to the incidents and accidents.

By June 2003, the OSHA recordable rate for the project had dropped from a high of 8.18 to 1.92 while the OSHA lost time rate declined from 0.45 to 0.00. Over the last 15 months of the project, the workers compensation direct claim cost per man hour was reduced from \$0.185 to \$0.015. The dramatic improvement in the statistics relating to the project reflects the implementation of the key elements outlined above. More specific detail on the safety program along with samples of the crucial forms used in the process can be found by using the links below.

[Safety Process Overview](#)

[Design of the New Safety Program](#)

[Implementation of the New Safety Program](#)

[Results Attributable to the New Safety Program](#)

[Sample Minimum Project Safety Requirements](#)

[Sample Safety Evaluation](#)

[Sample Task Planning Work Sheet](#)

[Sample Indirect Cost Work Sheet](#)

